

*Office Memorandum* • ~~CONFIDENTIAL~~ UNITED STATES GOVERNMENT

TO : Acting Director of Training

DATE: 12 February 1959

FROM : Registrar/TR

SUBJECT: Weekly Activity Report No. 6  
4 February - 10 February 1959

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. [ ] requested MPD for information on Army officers detailed to the Agency, and on 10 February Colonel [ ] Chief/MPD, turned to us for a listing of operational training received. 25X1

[ ] did a remarkable job in verifying and typing complete up-to-date training records of 140 officers by 12 February. The training information, plus MPD's record on operational experience will be furnished [ ] by MPD as a result of his recent meeting with General Quinn. 25X1

2. At the suggestion of Gordon Stewart, I called on Colonel Keating, USA, Executive Officer of The National War College on the 11th and discussed procedural matters relating to the Agency's quota in the annual NWC courses of instruction. Colonel Keating reported evident interest in the Agency's problems, although he is in no position to commit the NWC to any reassurance that we will regain a third slot. Memo for record has gone to [ ] 25X1

3. Brig. General Charles H. Royce (ret.), Chief of Instruction of the Military Assistance Institute, was an interested visitor at the Intelligence Exhibit on 12 February. [ ] accompanied the general. 25X1

25 YEAR RE-REVIEW

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25X1 4. The Information Branch has been energetically clearing out accumulations of work in two areas; one, of the flood of recently received language proficiency records for consideration for awards, which we ~~planned~~<sup>expected</sup> to receive, the other of the files relating to current courses at local universities which are now underway. [ ] expects smoother, more effective functioning from now on.

5. January-February 1959 Bulletin (No. 45), having been published during the week, was circulated. We list the "Psychological Services Staff" in the directory; the change back to A & E Staff came too late to correct.

6. Headquarters briefings for students scheduled to attend the Air Operations and Logistics courses at [ ] were held by the Processing Branch.

25X1

7. The Agency's representatives in the Harvard Advanced Management Program, Colonel White and [ ] are planning to report in Cambridge between the 16th and the 18th.

25X1

Harvard officials made a slight goof, after promising us to identify Col. White as Deputy Director, CIA instead of the usual "Senior Executive Officer, U. S. Government". A published roster lists him as Deputy Director, U. S. Government. We offered to have the matter corrected but Colonel White volunteered to handle it personally.

8. Eight Agency employees attended the Weapons Orientation Advanced Course (abbreviated) at the Pentagon on 9 - 10 February.

25X1

9. [ ] has been systematically conferring with key School (of OTR) personnel on the subject of on-the-job training for new OTR instructors, the primary purpose being to clarify and extend the Registrar's memorandum to all School Chiefs concerning the particular Training Program. These conferences are helping in the development of the Program sufficiently to obtain its eventual accreditation. OTR's own 5% problem will probably be eliminated hereafter.

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25X1

25X1

10. Another conference of [ ] was held with Frank [ ] Operations Branch, Office of Personnel, for the dual purpose of ascertaining the current status of the Biographic Profile program, and of reviewing the capabilities of the Qualifications Analysis service. The Registrar Staff, actively considering the improvement of OTR course registration procedures, is naturally interested in those OP services. [ ] reported that his hopes of uncovering an OP capability directly usable in simplifying the present Form 73 ("green sheet"), were slightly dashed. The burden will remain on us to provide information for instructors if we want to improve the cumbersome green sheet procedure.

25X1

11. During the week 4 February - 10 February 1959, there were 990 persons enrolled in OTR conducted training. The breakdown for enrollment is as follows:

334 enrolled in 58 classes (15 languages) voluntary

254 enrolled in 43 classes (15 languages) during hours

166 enrolled in 8 Operations School courses

197 enrolled in 8 Intelligence School courses

18 enrolled in 1 SIC course

13 Dependents

8 from other Government agencies

25X1

SECRET